AJC Cincinnati

AMERICAN JEWISH COMMITTEE
2021 SIMON LAZARUS, JR., HUMAN RELATIONS AWARDS

NOMINATION INSTRUCTIONS
(For counselor or other school official)

To nominate one junior and/or one senior, worthy of the Simon Lazarus, Jr., Human Relations Awards, please see instructions below.

Instructions:

1. **Criteria and Selection Process** - Review the Criteria and Selection Process document.

2. **Nomination Form** - School counselor or other official familiar with the nominee's accomplishments should complete a Nomination Form for one worthy Junior and/or one worthy Senior. **School official should submit** t**he completed Nomination Form along with the other documents online at www.2021LazarusAwards by Friday, February 12, or mail to AJC**.

3. **Provide the following documents to Nominee:**

    a. **Application** – Your nominee should complete Application. (This confidential information will not be shared with Lazarus Committee members or judges.) **The completed Application Form should be submitted by the school official with other documents.**

    b. **Student Essay** – Your nominee should review the Student Essay Form and compose an essay about their community service work. **The completed essay should be submitted by the school official with the other documents.**

    c. **Recommendation Form** – The nominee should give the Recommendation Form to someone who knows the nominee and their volunteer efforts, such as a youth group director, employer, or other club leader outside the school. **The completed Recommendation Form should be returned to the school official for submission with the other documents.**

4. **Collect** the completed Application, Essay, and Recommendation Forms from your nominee.

5. **Submit** all documents online at www.2021LazarusAwards by **Friday, February 12**

    Or mail to: **AJC Simon Lazarus Awards**
                                c/o Naomi Ruben
                                119 Citation Court
                                Loveland, OH 45140

    Questions? Contact Naomi Ruben, AJC office manager, at rubenn@ajc.org or (513) 683-5800.

Your school's participation is encouraged and greatly appreciated.