



## AJC's Judge Learned Hand Award Event Honoring Steve Brodie

November 10<sup>th</sup>, 2020 at 6.p.m.

### About the Event:

- The virtual doors will open at 5:45 p.m. **and the event will start PROMPTLY at 6 p.m.**
- This is a live interactive event - as close as we can get these days to being together. It is designed for us to SEE EACH OTHER, **so please enable your camera!**
- The evening will include a brief interactive social reception – just like a live event – and after our welcome remarks, you will be placed in smaller virtual groups with your friends and colleagues for about 15 minutes. This will be a good time to open your bottle of wine, break out those wine glasses and enjoy this time to catch up with those you haven't seen in a while.
- Steve will “virtually” visit your virtual reception to greet you with a personal welcome.
- Once the receptions conclude we will automatically gather together again “virtually” for the main program. Relax and enjoy!
- We look forward to a special musical presentation by Lilli Passero, Finalist on Season 12 of NBC's *The Voice*.
- As we near the end of the evening with the musical performance, it will be time to refill your wine glasses to salute the man of the hour as the Co-chairs offer their TOAST. **PLEASE UNMUTE YOURSELF AT THIS TIME as we respond with a collective “CHEERS!”, “CONGRATULATIONS!”, “MAZEL TOV!”**

### Virtual Event Etiquette:

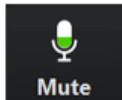
- **Event Attire:** Business Casual, no tie or jacket required. Remember, parts of this event are interactive, and **YOU WILL BE SEEN.**
- **Don't do anything in front of the computer screen that you wouldn't do at a cocktail party.** For example:
  - **Privacy:** If you need to go to the restroom, *DO NOT bring the entire party with you*, and keep your phone, laptop or tablet away from “private” activities.
  - **Maintain safety:** Do not drive during the event
  - **Maintain dignity:** Be cognizant of what you are doing in front of your device's camera!
  - **Smile:** These are trying times, but we can still celebrate together!
  - **Enjoy!:** Gathering together virtually cannot fully replace being together in person but all of us must try our best with the tools we have. This program is a testament to our resilience and creativity in the face of challenging times.

# Zoom Information

## The Technology is Easy:

- **Interactive Program:** While this program is interactive, you will be muted except for the parts where we will allow you to use your microphone, during the social receptions and at the end for The Toast. During these times, you can enable your microphone by clicking on the Mic Icon, either unmuting or muting.

microphone  
Unmuted



click to Mute

microphone  
Muted

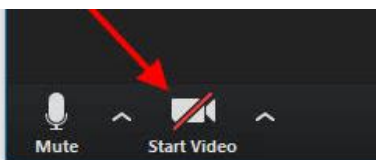


click to Unmute

- **Utilize the Chat Feature:** While you will be muted, you can still “chat” by typing a congratulatory message to Steve by clicking on the “chat” function at the bottom of your screen. We encourage you to do so! This will be printed for Steve to see after the program. JUST REMEMBER THAT EVERYONE WILL SEE WHAT YOU WRITE, SO KEEP IT APPROPRIATE. Just click the “chat” icon and start typing....



- **We want to see each other!** We encourage you to enable your camera by clicking on the camera icon so we can see you! *That’s the whole point – for us to see and interact with each other, and for Steve to enjoy seeing all those who attend to help honor him.* Please remove the red line over your camera icon by clicking on it – now the camera is rolling!



- **Who’s in the room?** Part of the fun for Steve and all of us is to see who is in the room. While we will set the view on “Speaker View” to optimize your experience, we encourage you to scroll through the screens to see everyone. You can scroll easily by clicking on the icon at the top right corner of the screen enabling you to toggle from “Speaker View” to “Gallery View”.

